



Garis Panduan Menyediakan Kertas Cadangan Projek (Proposal) Untuk Program Inovasi Usahawan Muda

Pendahuluan

SME Bank telah menyediakan satu garis panduan bagi memudahkan para peserta menyediakan kertas cadangan projek yang seragam serta mewujudkan konsistensi dalam pembentangan setiap peserta. Dengan keseragaman format juga, peserta dapat menyampaikan semua perkara yang penting untuk memudahkan pihak juri memberi markah. Setiap kertas cadangan projek perlu dihantar bersama – sama borang pendaftaran sebagai bukti penyertaan.

Setiap kertas cadangan projek yang lengkap mestilah mematuhi format yang ditetapkan. Selain daripada itu, ia juga mesti mempunyai perkara-perkara berikut:-

1. Muka hadapan.
2. Senarai Kandungan.
3. Nombor halaman pada setiap muka surat.
4. Mestilah menggunakan Bahasa Malaysia.
5. Menggunakan jenis dan saiz *font* yang sama, iaitu Arial 11pt.
6. Menggunakan kertas A4.
7. Mesti dihantar dalam bentuk *comb binding*.
8. Format margin dari kiri mestilah 2 inci dan margin dari kanan 1.5 inci.
9. Jarak antara perenggan (*line spacing*) mestilah 1.5 inci.
10. Isi kandungan tidak melebihi daripada 20 muka surat.

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ML Yell



Garis Panduan Menyediakan Kertas Cadangan Projek Proposal :

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Table of Contents Garis Panduan Menyediakan Kertas Cadangan Projek Proposal

1. Understanding the eBook Garis Panduan Menyediakan Kertas Cadangan Projek Proposal
 - The Rise of Digital Reading Garis Panduan Menyediakan Kertas Cadangan Projek Proposal
 - Advantages of eBooks Over Traditional Books
2. Identifying Garis Panduan Menyediakan Kertas Cadangan Projek Proposal
 - Exploring Different Genres
 - Considering Fiction vs. Non-Fiction
 - Determining Your Reading Goals
3. Choosing the Right eBook Platform
 - Popular eBook Platforms
 - Features to Look for in an Garis Panduan Menyediakan Kertas Cadangan Projek Proposal
 - User-Friendly Interface
4. Exploring eBook Recommendations from Garis Panduan Menyediakan Kertas Cadangan Projek Proposal
 - Personalized Recommendations
 - Garis Panduan Menyediakan Kertas Cadangan Projek Proposal User Reviews and Ratings
 - Garis Panduan Menyediakan Kertas Cadangan Projek Proposal and Bestseller Lists
5. Accessing Garis Panduan Menyediakan Kertas Cadangan Projek Proposal Free and Paid eBooks
 - Garis Panduan Menyediakan Kertas Cadangan Projek Proposal Public Domain eBooks
 - Garis Panduan Menyediakan Kertas Cadangan Projek Proposal eBook Subscription Services
 - Garis Panduan Menyediakan Kertas Cadangan Projek Proposal Budget-Friendly Options

6. Navigating Garis Panduan Menyediakan Kertas Cadangan Projek Proposal eBook Formats
 - ePub, PDF, MOBI, and More
 - Garis Panduan Menyediakan Kertas Cadangan Projek Proposal Compatibility with Devices
 - Garis Panduan Menyediakan Kertas Cadangan Projek Proposal Enhanced eBook Features
7. Enhancing Your Reading Experience
 - Adjustable Fonts and Text Sizes of Garis Panduan Menyediakan Kertas Cadangan Projek Proposal
 - Highlighting and Note-Taking Garis Panduan Menyediakan Kertas Cadangan Projek Proposal
 - Interactive Elements Garis Panduan Menyediakan Kertas Cadangan Projek Proposal
8. Staying Engaged with Garis Panduan Menyediakan Kertas Cadangan Projek Proposal
 - Joining Online Reading Communities
 - Participating in Virtual Book Clubs
 - Following Authors and Publishers Garis Panduan Menyediakan Kertas Cadangan Projek Proposal
9. Balancing eBooks and Physical Books Garis Panduan Menyediakan Kertas Cadangan Projek Proposal
 - Benefits of a Digital Library
 - Creating a Diverse Reading Collection Garis Panduan Menyediakan Kertas Cadangan Projek Proposal
10. Overcoming Reading Challenges
 - Dealing with Digital Eye Strain
 - Minimizing Distractions
 - Managing Screen Time
11. Cultivating a Reading Routine Garis Panduan Menyediakan Kertas Cadangan Projek Proposal
 - Setting Reading Goals Garis Panduan Menyediakan Kertas Cadangan Projek Proposal
 - Carving Out Dedicated Reading Time
12. Sourcing Reliable Information of Garis Panduan Menyediakan Kertas Cadangan Projek Proposal
 - Fact-Checking eBook Content of Garis Panduan Menyediakan Kertas Cadangan Projek Proposal
 - Distinguishing Credible Sources
13. Promoting Lifelong Learning
 - Utilizing eBooks for Skill Development
 - Exploring Educational eBooks
14. Embracing eBook Trends
 - Integration of Multimedia Elements

- Interactive and Gamified eBooks

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