

HOW TO ANSWER THE MOST COMMON INTERVIEW QUESTIONS



1. PLEASE COULD YOU TELL ME A LITTLE BIT ABOUT YOURSELF?

In this case, the interviewer is looking to discover what about you would make a good fit for the job you are applying for and how you would work within the business. In answer to this question, you should keep your answers brief yet to the point. For example, you might say something like 'I am a driven person and I have proven this in my previous role, as you can see on my resume, my determination earned me a promotion twice within my first year.' You may then go on to talk about personal experiences within your career and private life which have some relation to the job you are looking to do.



2. WHAT IS THE REASON FOR LEAVING YOUR PREVIOUS JOB?

In short, the prospective employer is looking to find out whether or not you were fired or left for an unreasonable reason. You should be honest but avoid saying anything that may reflect badly on you. If the situation becomes uncomfortable, you can divert the subject to your achievements.



3. WHAT SALARY ARE YOU EXPECTING FROM THIS POSITION?

No employer wants to hear that you are expecting more than is usual for the job role but they also won't want you to aim lower than average as this shows that you don't have ambition. The best way to answer this question is to say that it is negotiable. If you are in any doubt as to what is reasonable, it is important to research the salaries of other people in this role.



4. WHAT GOALS AND AMBITIONS DO YOU HAVE FOR THE FUTURE?

This question may also come in other wordings such as "Where do you see yourself five years from now?" But in essence, the answer should be the same, and that is to explain what you hope to have achieved within your career and in particular the role you are applying for. Talk about improving your skills and learning new ones and explain how you plan to reach any goals you have stated.



5. WHY ARE YOU THE BEST CANDIDATE FOR THIS POSITION?

This is where you need to sell yourself. Don't be shy and ensure that you mention anything that makes you stand out from the crowd after all this is your chance to show what an asset you will be to the company.



6. WHAT IS YOUR MAIN WEAKNESS?

This is somewhat of a trick question and should be approached with caution. You should never say that you have no weaknesses as this is impossible for any human being but instead, you should demonstrate how you overcome your weakness and turn it into a positive.



7. WHAT CAN YOU TELL ME ABOUT (COMPANY NAME)?

Many job interviewers will ask you to tell them about the company that you are interviewing with and it is a common mistake when people do not do their research. If you appear to not know a lot about the company, it is going to come across as you not being bothered whether you work for them or not. A good knowledge of the company can be very impressive and can often secure a position.

100 Best Interview Answers

Joe C. McDermott



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More Best Answers to the 201 Most Frequently Asked Interview Questions Matthew J. DeLuca, Nanette F.

DeLuca, 2001-04-22 Picking up where his bestseller over 55 000 sold 201 Most Frequently Asked Interview Questions left off Matthew DeLuca along with Nanette DeLuca take job seekers to the next level of job search effectiveness by arming them with more valuable lessons tips and rules for acing any interview Emphasizing the interpersonal aspects of the interview process they draw on their unique experiences as job placement professionals to provide powerful insights into what interviewers look for in a job seeker and how to give it to them Organized around question categories for quick reference and packed with real life success stories and the candid observations of job placement professionals this book tells readers what they need to know about How to stand out from the rest and get an interview Understanding the rationale behind different types of questions Fielding curve balls stress producers and illegal questions Mastering the virtual interview 100 Top Internet Job Sites Kristina M. Ackley, 2000 Going beyond listing popular job posting sites this book also helps career seekers explore Internet opportunities for career assessment networking and company research **Job Interview** Dominic Black, 2017-10-11 The expert guide that will get you the job A job interview is a stressful situation Preparation is the key to overcoming the stress and succeeding at the interview Just having the right qualifications references and resume is not enough on its own The most important part of the recruitment process is the interview More than anything else this is what determines whether you get the job or whether you are passed over for a different applicant This book gives you the top 100 job interview questions with detailed strategic guidelines for how to answer the question the right way This book will show you exactly how to give a home run answer to virtually every question that could be thrown at you including HOW DOES THIS POSITION WITH OUR COMPANY FACTOR INTO YOUR IDEAL CAREER PLAN HAVE YOU EVER HAD ISSUES WITH A COWORKER AT ANY OF YOUR PREVIOUS JOBS IF SO HOW HAVE YOU HANDLED IT WHY IS THERE A BIG GAP IN YOUR RESUME HOW LONG DO YOU THINK IT WILL BE BEFORE YOU ARE ABLE TO MAKE AN IMPORTANT CONTRIBUTION TO OUR COMPANY HOW LONG DO YOU INTEND ON KEEPING THIS JOB HOW MUCH DID YOU EARN AT YOUR PREVIOUS JOB IF YOU ARE STILL WORKING HOW MUCH DO YOU CURRENTLY MAKE IF YOU ENDED UP WORKING FOR SOMEBODY WHO WAS LESS KNOWLEDGEABLE THAN YOU HOW WOULD YOU HANDLE IT IF WE DECIDE TO TAKE YOU INTO OUR TEAM PICTURE YOURSELF HERE A YEAR FROM NOW WHAT NEW THINGS WILL WE HAVE LEARNED ABOUT YOU WHEN IT COMES TO COLLABORATIVE PROJECTS HOW DO YOU HANDLE A TEAM MEMBER WHO DOES NOT CONTRIBUTE THEIR FAIR SHARE WHAT IS SUCCESS TO YOU IF YOU WERE TO GIVE YOURSELF A RATING WHAT WOULD IT BE DESCRIBE HOW YOUR WORK WAS ONCE CRITICIZED AND HOW YOU HANDLED THE CRITIQUE WHEN YOUR WORKLOAD HAS BEEN HEAVY WHAT HAPPENED AND HOW DID YOU HANDLE IT HOW DO YOU HANDLE A SITUATION WHERE YOU ARE REQUIRED TO FINISH MANY TASKS BEFORE THE END OF THE DAY BUT THERE IS NO

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salary reductions and using social networking to recruit employees It is also packed with ready to use tools and checklists including 10 Questions to Ask Before Scheduling an Interview Job Applicant Flow logs Performance Goals forms Exit Interview Questionnaire And moreThe HR Answer Book is an easy to use problem solver that can be read cover to cover or as a quick reference in specific situations

The Psychology of Job Interviews Nicolas Roulin,2022-01-31 Most people at some point in their lives experience the stress of being interviewed for a job Many also face the task of interviewing other people But what does the science tell us about this unique social situation What biases are involved and how can we become aware of them And how can job interviews be structured so that they are fair and effective This second edition of The Psychology of Job Interviews provides an accessible and concise overview of what we know Based on empirical research rather than secondhand advice it discusses the strategies and tactics that both applicants and interviewers can use to make their interviews more successful from how to make a good first impression to how to decide which candidate is the best fit for the role Updated throughout this timely new edition comes with an additional chapter focused on technology in interviewing Also featuring the addition of a new Toolbox at the end of chapters with practical summaries tools advice and concrete examples the book guides job applicants on how best to prepare for and perform in an interview and provides managers with best practice advice in selecting the right candidate Debunking several popular myths along the way this is essential reading for anyone interested in understanding what is really happening in a job interview whichever side of the desk you are sitting

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Bulletin of the United States Bureau of Labor Statistics ,1913

The Complete Idiot's Guide to the Perfect Job

Interview, 3rd Edition Marc Dorio,2009-01-06 How to ace an interview in today s competitive job market Career human resources expert Marc Dorio knows how the system works and how it has changed with the advent of Internet interviews video conferences and electronic resum s In this new edition he teaches job seekers how to respond to obscure difficult questions research salary ranges and negotiate pull together a resum package present their skill set and experience to best effect follow up after the usual thank you note and dozens of other inside tips From a human resources expert Strong sales record for past editions Most current information available Specific details about each step in the process [The Complete Idiot's Guide to the Perfect Job Interview](#) Marc A. Dorio,2009 An updated guide to success in today s competitive job market explains how to combine phone calls letters and contacts to get interviews how to create an electronic resume package how to prepare for an interview how best to present one s skills and experience and how to successfully answer the questions that may be asked

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