



Month End Close

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Tasks	Status	Due Date	Assignee	Notes
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Make adjusting entries				
Reconcile credit card accounts				
Reconcile loan accounts				
Verify asset and liability accounts				
Confirm suspense-holding accounts				
Review equity accounts				
Review uncategorized accounts				
Verify appropriate balances				
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Using Excel for Business Analysis Danielle Stein Fairhurst, 2012-07-09 A clear concise and easy to use guide to financial modelling suitable for practitioners at every level Using a fundamental approach to financial modelling that's accessible to both new and experienced professionals Using Excel for Business Analysis A Guide to Financial Modelling Fundamentals Website offers practical guidance for anyone looking to build financial models for business proposals to evaluate opportunities or to craft financial reports Comprehensive in nature the book covers the principles and best practices of financial modelling including the Excel tools formulas and functions to master and the techniques and strategies necessary to eliminate errors As well as explaining the essentials of financial modelling Using Excel for Business Analysis is packed with exercises and case studies to help you practice and test your comprehension and includes additional resources online Provides comprehensive coverage of the principles and best practices of financial modeling including planning how to structure a model layout the anatomy of a good model rebuilding an inherited model and much more Demonstrates the technical Excel tools and techniques needed to build a good model successfully Outlines the skills you need to learn in order to be a good financial modeller such as technical design and business and industry knowledge Illustrates successful best practice modeling techniques such as linking formula consistency formatting and labeling Describes strategies for reducing errors and how to build error checks and other methods to ensure accurate and robust models A practical guide for professionals including those who do not come from a financial background Using Excel for Business Analysis is a fundamentals rich approach to financial modeling

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