

Clinical Documentation Improvement **TOOLKIT**



Ahima Clinical Documentation Improvement Toolkit

Margret Amatayakul



Ahima Clinical Documentation Improvement Toolkit:

The Clinical Documentation Improvement Specialist's Handbook, Second Edition Heather Taillon, 2011-01-21

The Clinical Documentation Improvement Specialist's Handbook Second Edition Marion Kruse MBA RN Heather Taillon RHIA CCDS Get the guidance you need to make your CDI program the best there is The Clinical Documentation Improvement Specialist's Handbook Second Edition is an all inclusive reference to help readers implement a comprehensive clinical documentation improvement CDI program with in depth information on all the essential responsibilities of the CDI specialist This edition helps CDI professionals incorporate the latest industry guidance and professional best practices to enhance their programs Co authors Heather Taillon RHIA and Marion Kruse MBA RN combine their CDI and coding expertise to explain the intricacies of CDI program development and outline the structure of a comprehensive multi disciplinary program In this edition you will learn how to Adhere to the latest government and regulatory initiatives as they relate to documentation integrity Prepare for successful ICD 10 transition by analyzing your CDI program Step up physician buy in with the improved education techniques Incorporate the latest physician query guidance from the American Health Information Management Association AHIMA Table of Contents Chapter 1 Building the CDI Program Chapter 2 CDI and the healthcare system Chapter 3 Application of coding guidelines Chapter 4 Compliant physician queries Chapter 5 Providing physician education Chapter 6 Monitoring the CDI program What's new in the Second Edition Analysis of new industry guidance including AHIMA's Managing an Effective Query Process and Guidance for Clinical Documentation Improvement Programs CMS guidance from new IPPS regulations MLN Matters articles Quality Improvement Organizations and the Recovery Audit Contractor RAC program among others Strategies to help you incorporate the guidance into your CDI program Tools to help you interpret MAC initiatives and RAC focus areas to enhance your CDI program and help prevent audit takebacks New sample queries forms tools and industry survey data BONUS TOOLS This book also includes bonus online tools you can put to use immediately Sample query forms Sample job descriptions for CDI managers and CDI specialists Sample evaluation form for CDI staff Sample pocket guide of common documentation standards [Legal and Ethical Standards for Nurses, 4th Edition](#) Sheryl Feutz-Harter, 2012-05 To practice nursing effectively today requires a sound understanding of the legal system and the laws specifically affecting nurses Legal and Ethical Standards for Nurses is filled with practical information covering topics such as delegation documentation professional liability insurance regulatory issues advance directives and many others While these are exciting and challenging times for nurses clinically they are equally challenging legally It is therefore increasingly important that each nurse learn how to protect herself and her nursing license The 4th Edition includes an expanded discussion of healthcare fraud and the False Claims Act To practice nursing effectively today requires a sound understanding of the legal system and the laws specifically affecting nurses Legal and Ethical Standards for Nurses is filled with practical information covering topics such as delegation documentation professional liability insurance regulatory issues

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The Complete RHIT & RHIA Prep: A Guide for Your Certification Exam and Your Career Payel Bhattacharya Madero, 2019-11-06 Aligned to the latest AHIMA Core Competencies The Complete RHIT and RHIA Prep A Guide for Your Certification Exam and Your Career provides a comprehensive review of the RHIT and RHIA Exam Competency Standards through RHIT Review Online Interactive Modules online test prep and an accompanying text that will help students prepare for the RHIT exam The RHIT Review Online Interactive Modules are a set of online presentations that use voiceover to review essential topics and provide practicum exercises and interactive decision making simulations to ensure student understanding Additionally each of these interactive modules offers a 10 question multiple choice domain topic test Once students have completed all the interactive modules they can test their knowledge by taking a final mock exam and or access hundreds of multiple choice questions for practice and review The accompanying text offers additional multiple choice questions reviews details about the exam and more

Health Care Finance and the Mechanics of Insurance and Reimbursement Michael K. Harrington, 2019-10-01 Health Care Finance and the Mechanics of Insurance and Reimbursement stands apart from other texts on health care finance or health insurance in that it combines financial principles unique to the health care setting with the methods and process for reimbursement including coding reimbursement strategies compliance financial reporting case mix index and external auditing It explains the revenue cycle in detail correlating it with regular management functions and covers reimbursement from the initial point of care through claim submission and reconciliation Thoroughly updated for its second edition this text reflects changes to the Affordable Care Act Managed Care Organizations new coding initiatives new components of the revenue cycle from reimbursement to compliance updates to regulations surrounding health care fraud and abuse changes to the Recovery Audit Contractors RAC program and more

Health Information Management Margaret A. Skurka, 2017-04-10 The Updated and Extensively

Revised Guide to Developing Efficient Health Information Management Systems Health Information Management is the most comprehensive introduction to the study and development of health information management HIM Students in all areas of health care gain an unmatched understanding of the entire HIM profession and how it currently relates to the complex and continuously evolving field of health care in the United States This brand new Sixth Edition represents the most thorough revision to date of this cornerstone resource Inside a group of hand picked HIM educators and practitioners representing the vanguard of the field provide fundamental guidelines on content and structure analysis assessment and enhanced information Fully modernized to reflect recent changes in the theory and practice of HIM this latest edition features all new illustrative examples and in depth case studies along with Fresh and contemporary examinations of both electronic and print health records data management data privacy and security health informatics and analytics and coding and classification systems An engaging and user friendly pedagogy complete with learning objectives key terms case studies and problems with workable solutions in every chapter Ready to use PowerPoint slides for lectures full lesson plans and a test bank for turnkey assessments A must have resource for everyone in health care Health Information Management Sixth Edition puts everything you need at your fingertips *Health Information - E-Book* Mervat Abdelhak, Mary Alice Hanken, 2014-12-24 Uncover the latest information you need to know when entering the growing health information management job market with Health Information Management of a Strategic Resource 5th Edition Following the AHIMA standards for education for both two year HIT programs and four year HIA programs this new edition boasts dynamic state of the art coverage of health information management the deployment of information technology and the role of the HIM professional in the development of the electronic health record An easy to understand approach and expanded content on data analytics meaningful use and public health informatics content plus a handy companion website make it even easier for you to learn to manage and use healthcare data Did You Know boxes highlight interesting facts to enhance learning Self assessment quizzes test your learning and retention with answers available on the companion Evolve website Learning features include a chapter outline key words common abbreviations and learning objectives at the beginning of each chapter and references at the end Diverse examples of healthcare deliveries like long term care public health home health care and ambulatory care prepare you to work in a variety of settings Interactive student exercises on Evolve including a study guide and flash cards that can be used on smart phones Coverage of health information infrastructure and systems provides the foundational knowledge needed to effectively manage healthcare information Applied approach to Health Information Management and Health Informatics gives you problem solving opportunities to develop proficiency EXPANDED Data analytics meaningful use and public health informatics content prepares HIM professionals for new job responsibilities in order to meet today s and tomorrow s workforce needs EXPANDED Emphasis on the electronic health care record educates you in methods of data collection governance and use NEW Chapter on data access and retention provides examples of the paper health record and its

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Process Improvement with Electronic Health Records Margret Amatayakul, 2017-07-27 Although physicians and hospitals are receiving incentives to use electronic health records EHRs there is little emphasis on workflow and process improvement by providers or vendors As a result many healthcare organizations end up with incomplete product specifications and poor adoption rates Process Improvement with Electronic Health Records A Stepwise Approach to Workflow and Process Management walks you through a ten step approach for applying workflow and process management principles regardless of what stage your organization is in its EHR journey Introducing workflow and process mapping as essential elements in healthcare improvement it includes detailed guidance helpful tools and case studies in each chapter It also Compares EHR workflow and process management to other continuous quality improvement methodologies Highlights the processes that need to be addressed in EHR workflow and process redesign Describes the level of detail necessary for workflow and process mapping to be effective Explains how to create change agents and offers time tested change management tools The book describes the process for getting stakeholders to create document and validate new workflows and processes Using case studies to illustrate the unique requirements of health information technology HIT and EHR acquisition this reference provides you with simple yet powerful tools along with step by step guidance for the effective use of workflow and process mapping within healthcare

The Canadian Health Information Management Lifecycle CHIMA, 2017-05-09 This HIM lifecycle resource will be useful to a wide range of jurisdictions that manage health information The document will provide a summary of the recommended leading practices and principles related to managing health information throughout its lifecycle regardless of the type of jurisdiction or information media Publisher s website

Clinical Documentation Improvement Ruthann Russo, 2009-08-01 Cover title includes subtitle Achieving excellence

The CPHIMS Review Guide, 4th Edition Healthcare Information & Management Systems Society (HIMSS), 2021-12-22 Whether you re taking the CPHIMS exam or simply want the most current and comprehensive overview in healthcare information and management systems today this completely revised and updated fourth edition has it all But for those preparing for the CPHIMS exam this book is also an ideal study partner The content reflects the outline of exam topics covering healthcare and technology environments clinical informatics analysis design selection implementation support maintenance testing evaluation privacy and security and management and leadership Candidates can challenge themselves with the sample multiple choice questions given at the end of the book The benefits of CPHIMS certification are broad and far reaching Certification is a process that is embraced in many industries

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Certified Documentation Improvement Practitioner (CDIP) Exam Preparation Sharon Easterling,2016

Clinical Documentation Improvement Pamela Carroll Hess,2015 **Health Care Information Systems** Karen A. Wager,Frances Wickham Lee,John P. Glaser,2009-06-02 This book is a primary text on the effective use of data and information technology to improve organizational performance in health care settings This book provides the fundamental knowledge and tools that students need to manage information and information resources effectively within a variety of health care organizations Back cover *The Clinical Documentation Improvement Specialist's Complete Training Guide* Laurie L. Prescott,2014-10-23 Your new CDI specialist starts in a few weeks They have the right background to do the job but need orientation training and help understanding the core skills every new CDI needs Don t spend time creating training materials from scratch ACDIS acclaimed CDI Boot Camp instructors have created The Clinical Documentation Improvement Specialist s Complete Training Guide to serve as a bridge between your new CDI specialists first day on the job and their first effective steps reviewing records The Clinical Documentation Improvement Specialist s Complete Training Guide is the perfect resource for CDI program managers to help new CDI professionals understand their roles and responsibilities It will get your staff trained faster and working quicker This training guide provides An introduction for managers with suggestions for training staff and guidance for manual use Sample training timelines Test your knowledge questions to reinforce key concepts Case study examples to illustrate essential CDI elements Documentation challenges associated with common diagnoses such as sepsis pneumonia and COPD Sample policies and procedures

The Physician Documentation Improvement Pocket Guide, Third Edition Cheryl Ericson,2014-10-22 Physician Documentation Improvement Pocket Card Third Edition Packs of 25 Cheryl Ericson MS RN CCDS CDIP AHIMA Approved ICD 10 CM PCS Trainer Sold in packages of 25 Use the Physician Documentation Improvement Pocket Card Third Edition to help your physicians remember key documentation points The six panel card includes everything from documentation basics to severity of illness clinical indicators Updated for 2014 this third edition simplifies tips to common documentation improvement opportunities And it fits easily in the physician s pocket Start your CDI physician education efforts with the accompanying online instruction manual and help physicians understand common documentation gaps This product Provides documentation basics for the short term acute care inpatient setting Includes tips for discharge summary documentation Details documentation needed to establish a

condition as a reportable diagnosis Presents key reminders for documentation to reflect patient acuity Offers advice for how to differentiate among acute chronic and resolved conditions Helps providers translate commonly vague documentation of a patient's chief complaint into a more precisely associated diagnosis Includes both printed pocket card and online PDF formats Folds for physicians to carry in their pockets and is laminated for durability and easy cleaning The latest edition of the Physician Documentation Improvement Pocket Card helps you improve patient acuity and severity by focusing on common areas of vague and nonspecific physician documentation ACDIS Education Director and lead CDI Boot Camp instructor Cheryl Ericson brings her vast experience to bear in creating a simple to follow easy to use tip sheet and accompanying user's guide to help improve your physicians documentation Online user manual will explain how to use the pocket cards and explain some CDI basics

The Physician Advisor's Guide to Clinical Documentation Improvement Trey La Charité, James S. Kennedy, 2014

Bridging the Gap Between Coding and Clinical Documentation Improvement (CDI) Anneleah Williams Bridges, 2020-02-14

Physicians play vital roles in the overall quality of patient care However HIM professionals and clinical documentation improvement specialists also share essential roles in the healthcare system as guardians of PHI and advocates for continuity of care through consistent documentation and accurate code assignment Clinical documentation improvement specialists CDIS are responsible for the communicative aspects of the process often serving as a liaison between the provider and the coder The CDIS ensures that the medical record is complete there is clinical validation to support diagnoses and that the medical record is consistent without conflicting or obscure documentation HIM professionals share some of the responsibility of CDIS in addition to abstracting data from the medical record and assigning the appropriate codes to accurately report the patient's clinical picture Without the two teams working hand in hand to improve the medical record's documentation billing errors could ensue and the quality of patient care is at risk The process is very detailed and requires a clinical and coding mind to work efficiently More organizations are calling for their CDIS to learn the fundamentals of coding and for their coders to review the medical record with clinical eyes Which is why this resource proves invaluable Whether you're already skilled in HIM but want to add CDI expertise to your resume or an existing CDIS looking to update your coding skillset this publication will be of good use to you

The Essential Guide to Supporting Quality Care Measures Through Documentation Improvement LAURIE L. PRESCOTT, Sharme Brodie, 2017-06

Resource added for the Health Information Technology program 105301

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